

## ASLA ADVOCACY DAY 2024 SHAPING SPACES, CHANGING LIVES: 125 YEARS OF LANDSCAPE ARCHITECTURE

**Sharing Information & Leave Behind Materials** 

## Screen Sharing

Advocates *will* be able to share their screens live during all meetings. This especially relates to those groups who have prepared PowerPoint and other presentations. You *will* be able to run through slideshows as in normal Zoom meetings.

## **Document Sharing**

You will *not* need to upload documents to the web portal prior to the meetings. Your ASLA Federal Government Affairs team has worked with Advocacy Associates to upload ASLA national leave behind materials for all congressional offices to access. Following your meetings, you will be able to share all chapter- or state-specific "leave behind" materials along with your thank you letters to the offices. Leave behinds include slide decks, project samples, your What Is Landscape Architecture document, among other things.

## Web Portal

Frequently check the web portal for new details on your meetings. Meeting specifics will remain slightly in flux right up until Thursday. In fact, several congressional offices have confirmed new meetings today. Please reference this video overview if you need a refresher on accessing and navigating the web portal.